

# Boston Early Music Festival

International Baroque *Opera* • Celebrated *Concerts* • World-famous *Exhibition*

Kathleen Fay, *Executive Director*

## **Boston Early Music Festival; Intern, Assistant to the Dance Director**

The Boston Early Music Festival is seeking a highly motivated candidate for the June 2017 Festival in the area of **Intern, Assistant to the Dance Director**.

Under the direction of the BEMF Dance Director Melinda Sullivan and BEMF Choreographer Caroline Copeland, the **Intern, Assistant to the Dance Director** will provide direct support for opera productions of both Andre Campra's *Le Carnaval de Venise* and the double bill of Giovanni Battista Pergolesi's *La serva padrona & Livietta e Tracollo*.

Duties will include supporting BEMF Dance Director Melinda Sullivan and BEMF Choreographer Caroline Copeland with any number of professional and personal needs; being on hand during all rehearsals for both productions for the duration of the opera residency at Emmanuel Church; being on hand during all Campra performances at the Cutler Majestic Theatre; being on hand for the single performance of the Pergolesi at New England Conservatory's Jordan Hall; assisting with note taking and record keeping; assisting with management of props and costumes pieces; and other duties as described.

Candidates for this internship should be comfortable working in a fast-paced environment, have highly-developed interpersonal skills, an advanced ability to problem solve, strong organizational expertise, strong computer proficiency, the ability to work independently, and a dedication to the performing arts.

A familiarity with dance techniques at a professional level is essential for this internship, and the intern engaged will be invited to take a Baroque dance company class. Familiarity and interest in early music, opera, and the performing arts is strongly encouraged. Previous experience in arts management, concert management, or non-profit administration is encouraged, but not required.

Dates of residency: May 14 to June 18, 2017

To apply for this internship, please submit your resume and a letter of interest to Carla Chrisfield at [carla@bemf.org](mailto:carla@bemf.org), or fax to 617-661-1816. For more information please call 617-661-1812.

**Applications are due no later than Monday, April 17, 2017.**

*BEMF does not provide housing, transportation to and from events, parking reimbursements, or per diem.*